

# Isca Fine Art Guide to Shipping

Isca Fine Art is an Exeter based Freight Forwarding Company for Art, Antiques and Sculptures. We specialise in packing and shipping works of art and antiques worldwide.

Isca Fine Art is a division of Isca Forwarding a company which has been running for 38 years, with so much experience behind Isca Fine Art we have an understanding as well as the experience to cater for all your fine art shipping requirements.



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# Getting a Quote

**Step 1:** Getting in touch with the team. They are available on the phone and via email 5 days a week.



**Step 2:** We need to know the details about the shipment. Have a look at our handy form for the information we need.

**Step 3:** Using the information you have given us we will contact the correct people to find out costs, time frames and things to consider.



**Step 4:** We will prepare a quote for you detailing the costs and what the service includes.



**Step 5:** It's down to you! If you have any questions about the quote then let us know and we can help you determine the best options for you.

# The Shipping Process

**Step 1:** After you have accepted our quote the shipping process will begin.

**Step 2:** We will arrange collection of your art on a date that suits you.

**Step 3:** We will determine the best way to pack your art, ensuring it is packed in a way that is both secure and cost effective.

**Step 4:** Using the new dimensions of your packed art we will arrange the booking by air, sea or road freight.

**Step 5:** We will ask you to complete a commercial invoice (see attached draft version).

**Step 6:** We will keep you informed of the booking details and an expected ETA for your art arriving at its destination.

**Step 7:** You will receive an invoice for the shipment prior to the art arriving. This must be paid before delivery of your art is agreed.

**Step 8:** Duties and taxes will need to be paid in some destination countries prior to the art being collected or delivered.

**Step 9:** Once your art has been delivered, you should check that it has arrived as expected.

**Step 10:** We wait to hear from you with any future shipments.

# What We Need To Know

**What you are sending** - This could be as simple as 'a painting' or details of an exhibition including multiple pieces of art.



**The size of the pieces** - For us to give an accurate quote we will need to know the dimensions of the art, its weight, if it is unusual in shape for packing purposes or any specific requirements your art may have.

**Location** - If we are collecting the art we will need to know a collection address. We will also need to know where the art is being sent.

**Packing** - If you would like the art packed by us, let us know so we can include this in your quote. If you are packing the art we will need to know how.



**Insurance** - To quote on insurance cover we will need to know the value of the art being sent.

**Time** - If you have a time frame in mind this can determine the method in which your art is shipped.

**Detail** - If you have any other information which you feel may be of relevance for shipping your art then let us know.

# Packing

At Isca Fine Art we have a dedicated packing warehouse. Our team are experienced at building bespoke cases for any kind of art.

We know that it is important for art to be protected in transit so ensure we use the best materials and methods when it comes to packing your art.



We ensure that your art is packed to the correct standards and specifications for the country that it is being sent to. This includes using heat treated and stamped wood as well as ensuring the case has been labelled correctly for shipping.



Over the years we have successfully packed large sculptures, fragile glass, framed paintings, miniature steam trains and antique furniture. We will always find the best way to pack your art and keep it safe.

# FAQ

**Can you give me an estimated cost?** - For us to quote we need certain information. This information can vastly change the cost of shipping. If you would like an estimate we can do this based on estimated dimensions and weights.

**Can I pack my art myself?** - Yes! We are more than happy to ship art that has been packed by a customer but we are then unable to offer the same level of insurance cover. It is also worth checking if there are any requirements to consider when packing (e.g heat treated timber) but we are always happy to advise you.

**What are "terms of shipment"?** - In the simplest form they are universally acknowledged terms which determine who pays for the shipping process at which stage. The most commonly used term for shipping art is DDU which means that we arrange for your art to be delivered to the final delivery address, keeping you in control of the whole shipment.

**What is an EORI number?** - Everyone needs an EORI number to ship outside of the EU. They are easy to apply for through the government website. <https://www.gov.uk/eori>

**Your quote states that it is not inclusive of duties and taxes at the destination. Do I pay these or does my customer?** - You will need to agree with your customer regarding payment of taxes and duties in the destination country. Typically it is easier and often cheaper if they are paid by the customer in the destination country. It is always important to know who is responsible prior to shipping. If you have any questions we are more than happy to advise you.

The best thing about using a Freight Forwarder is we are here to help. You can always get in touch with a member of our team who can advise you on any queries you may have. We are here to help!

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